

Meeting Agenda / Minutes

Silver Stream Public School Council

Purpose:

- Agenda – To provide an outline of meeting agenda details.
- Minutes – To provide a recap of items discussed during the meeting.

MEETING INFORMATION

Date	September 19 th , 2017	Time	7:00 pm - 8:30 pm
Location	Library	Secretary	Nan Weng
Facilitator / Chair	Reza Bordbar *		
Attendees	Mrs. Yeates – Principal	Mr. Innes – Vice Principal	Mrs. Yaghobian
	Annabella Xu	Annie Haiying Wang *	Annie Yang *
	Annie Millares *	Brian Lim *	Deepshikha Swasoop *
	Dawn Ko	Fanny Lee	Fiona Hongmei Li *
	Gigi Yuen	Joanne Pan	Joyce Yu
	Kenneth Leung *	Laurentiu (Teodor) Tecsă	Lewis Lee
	Lisa Qiu Ling Yang *	Lise Tang	Lydia Zhang
	Mercede Manavi	Michael Lam	Michael She *
	Nan Weng *	Pari Bayati	Qusai Kanchwala*
	Reza Bordbar *	Robin Tian *	Sulo Selvaganesh *
	Vivian Choi	Wael Safwat*	Yen Luc
Regrets			
Next Meeting Dates	1. October 17 th , 2017, Tuesday		

* Council voting member for school year 2017-2018

Meeting Agenda / Minutes

Silver Stream Public School Council

SECTION 1: AGENDA

Agenda	
1.	Opening (5 minutes)
2.	Treasurer Report (10 minutes)
3.	Principal's Report (20 minutes)
4.	Ice Breakers (15 minutes)
5.	Election (20 minutes)
6.	Actions (10 minutes)

1 HOUR AND 20 MINUTES

SECTION 2: MINUTES

Highlights and Decisions Reached			
Agenda Item		Discussion Highlights	Decisions Reached / Action Items
1.	Opening	30 parents attended today's meeting, great turnout.	
2.	Treasurer Report	Fiona updated on the Council account balance; the approximate available funds at the end of 2016-2017 school year is \$16,366.73 . Fiona also reported the profit for the school lunch programs, Pizza is 47%, Subway 36%, Swiss Chalet 27%, and Pita 19%; Pita Pit made the least profit, and council decided, in previous meeting, to discontinue Pita for the new school year while keeping Subway on Mondays, Swiss Chalet on Wednesdays and Pizza on Friday.	
3.	Principal's Report	<ul style="list-style-type: none"> - Our new principals, Mrs. Yeates and Mr. Innes, gave brief self-introduction; they are both very experienced principals. They also presented the council mandates and shared their views about relationship among school staff, students and parents, which is the key to a school's success. - There is going to be classroom re-organization, to meet the requirement of student number per classroom. The impacted classes are in Junior division, main stream, grade 4-6; will have one more class and a new teacher will be hired. There are 570 students in total 570 (50 less than last year), and 24 classes. - Mrs. Yaghobian expressed her appreciation to the support that school council has provided; special thanks goes to Gigi and Rebecca, who are parent volunteers helped clean up and organize school library. 	

Meeting Agenda / Minutes

Silver Stream Public School Council

Highlights and Decisions Reached			
Agenda Item		Discussion Highlights	Decisions Reached / Action Items
4.	Ice Breakers	It helps parents to know each other, some parents are new to school.	
5.	Election	<p>- 30 parents submitted the nomination forms for being council voting members; 16 of them attended this meeting; 1 parent is willing to be a non-voting member; all of the rest 15 parents automatically became Silver Stream Council voting members for 2017-2018 school year, with 5 of them volunteered to take the executive positions (chair, secretary and treasurer). Here is the election results:</p> <p>Annie Haiying Wang (co-secretary) , Annie Yang, Annie Millares, Brian Lim, Deepshikha Swasoop , Fiona Hongmei Li (Treasurer), Kenneth Leung, Lisa Qiu Ling Yang, Michael She , Nan Weng (co-secretary), Qusai Kanchwala (co-chair), Reza Bordbar (co-chair), Robin Tian, Sulu Selvaganesh, Wael Safwat.</p> <p>- Principals, Mrs. Yeates and Mr. Innes are also council executive members.</p>	
6.	Action	Decided the date for coming meeting, October 17 th , Tuesday. Will decide rest of the meeting dates in coming meeting.	Decision: Next meeting will be held on October 17, 2017, Tuesday
7.	Misc.	<p>- Parent volunteers are needed for monitoring school lunches, especially on Wednesdays for Swiss Chalet lunch. So far, Lisa, Pari and Kenneth can help; Joann, Deep and Brian are willing to help with online activities, like lunch reports, communication and etc.</p> <p>- Discussed about the best way for communicating among parents and coordinating volunteers. Michael will set up new google group and publish calendars for activities; Deep suggested using Facebook.</p>	Action Item: - Reza will get a list of volunteers from school. - Discuss further about communication channels. - Form sub-committees.
8.	Adjourn	8:30 p.m. – 1 hours and 30 minutes	

Meeting Agenda / Minutes

Silver Stream Public School Council

New Action Items					
<i>NOTE: For Completed Action Items, place a (✓) next to the completion date.</i>					
	Agenda Item	Action Item / Comments	Owner	Completion Date	(✓)
1.	Communication channels	Discuss further about communication channels, google groups vs. Facebook.	All	October 17, 2017	
2.	Meeting Dates	Decide council meeting dates for this school year.	All	October 17, 2017	
3.	Sub-committees	Need to form various sub-committees.	All	October 17, 2017	
4.	Volunteers	Reza will get a list volunteers from school.	Reza	September 29, 2017	

Previous Action Items – Closed					
	Date/Agenda Item	Action Item / Comments	Owner	Completion Date	(✓)
1.	PRO Grant Even	Qusai will fill the application on Mental Health for next year PRO Grant Event.	Qusai	June 24 th , 2017	✓
2.	Lunch Programs	Nan coordinate with Dawn, Gigi, Reza, and Brian for lunch terms during summer.	Nan	September 1 st , 2017	✓

Previous Action Items – Outstanding					
	Date/Agenda Item	Action Item / Comments	Owner	Completion Date	(✓)
1.	N/A				

Documents Distributed / Reviewed at Meeting (Attach where applicable)			
	Document Name	Attachment / Description	Received From
1.	SSPS Council Meeting Agenda	2017-09-19 - SSPS Council Agenda.docx	Reza
2.	Tentative plan for classes	SC Treasurer report Jun 21 2017-Aug 31 2017	Fiona

Meeting Agenda / Minutes

Silver Stream Public School Council

Appendix A:

SILVER STREAM SCHOOL COUNCIL

GROUP NORMS

Group Norms per School council constitution:

- **Respect, Trust, Acceptance, Caring, and Support each other.**
- **Positive Communications**
- **Start and End meetings on time**
- **Listen to Completion & Respond constructively**
- **Support...Challenge...Counter... decision making**
- **Appreciate alternative approaches and move forward**
- **Take Responsibility for actions**

Meeting Agenda / Minutes

Silver Stream Public School Council

Appendix B:

Sliver Stream School Council Donation Summary 2017-2018

#	Category donated	Amount	Decision Made on	Details / Comments
	Total			

Meeting Agenda / Minutes

Silver Stream Public School Council

Appendix C:

Sliver Stream School Council Donation Summary 2016-2017

#	Category donated	Amount	Decision Made on	Details / Comments
1	Books for classroom	1,000	November 15, 2016	For kids to read independently
2	Chick Hatching	240	November 15, 2016	For Kindergarten
3	Dance Program	2,000	November 15, 2016	For Grade-7 and Grade-8
4	Maker Space in the library	1,500	November 15, 2016	Purchase items for science, math, problem solving
5	Portable Chrome books for all grades (1-8)	9,000	November 15, 2016	Provide all classrooms grade 1-8; School board will fund the rest \$6250 through cost-sharing program
6	Portable Smart-board	4,000	November 15, 2016	for Kindergarten
7	Grade-8 graduation ceremony	3,000	November 15, 2016	
8	Families in need	500	November 15, 2016	
9	Yoga by professional instructor	2,880	November 15, 2016	3 sessions per class
10	ROM Edukits to support curriculum (Grade 4-6)	400	November 15, 2016	Hands on kits from the ROM that support curriculum
11	Movie License	400	November 15, 2016	For a year
12	Performing Arts Program	2,000	February 17, 2017	For Kindergarten – Grade 3
13	3D printer and initial printing material	2000	June 13, 2017	For science projects
	Total	\$28,920.00		

Meeting Agenda / Minutes

Silver Stream Public School Council

Appendix D:

Sliver Stream School Council Donation Summary 2015-2016

#	Category donated	Amount	Decision Made on	Details / Comments
1	Benches	\$1,500	November 17 th , 2015	For "Buddy Bench" idea raised by students; council will pay up to \$1,500.
2	Pavement Marking	\$1,200	December 15, 2015	
3	Books for classrooms	\$670.75	November 2015	Approved up to \$1,000
4	1 Water Bottle Refilling Station	\$1,500	December 15, 2015	Council approved \$1,500 of \$2,500 cost
5	Starfall Website	\$189	January 26, 2016	
6	Permanent Score Board	5491.50	January 26, 2016	Council approved \$6000 as budget.
7	Technology Equipment	\$6,000	April 5,2016	
8	Music Alive	\$500	April 5,2016	
9	Science Materials	\$2,000	April 5,2016	
10	Prologue Performance	\$1,500	April 5,2016	
11	Welcome Kindergarten Pacakge	\$300	April 5,2016	Welcome kit for Kindergarten family
12	Support For Family	\$600	April 5,2016	
13	Winits Stickers/Materials	\$500	April 5,2016	
14	Guest Speaker	\$1,000	April 5,2016	Using critical thinking in Math
15	Grade 8 graduation Ceremony	\$4,000	April 5,2016	For Grade 8 Students; need to verify the amount this year.
	Total	\$26915.25		

Appendix E:

Meeting Agenda / Minutes

Silver Stream Public School Council

Sliver Stream School Council Donation Summary 2014-2015

#	Category donated	Amount	Decision Made on	Details / Comments
1	Technology Equipment	\$13,177	October 28, 2014	For 6 LCD Projectors, 13 Laptops, 1 Mac Pro, and 10 iPads school year of 2014-2015.
2	Musical Events for school bands	\$500	December 02, 2014	To support two musical events, one is both Grade 7&8 and Grade 8 bands going to Newmarket and the other one is Grade 8 band going to Ontario music festival in Wonderland.
3	Grade 8 graduation Ceremony	\$4,000	Jan 13, 2015	For all 119 Grade 8 Students, around \$30 per person.
4	Staff Wish List	\$8,000	Jan 13, 2015	Equity and Inclusivity Presentations 400 for Kindergarten Skating 10 Ipad Minis in total 10 speakers
5	Kindergarten Welcome package	\$300	March 31, 2015	For Kindergarten Welcome Night.
6	"Forest of Reading" book purchase	\$4000	May 12, 2015	"Forest of Reading" program, for both junior and intermediate students
7	Long Term Technology Equipment	\$13,000	June 2, 2015	15 iPads for 3 French teachers ~\$8,000 3 ceiling-mounted projectors ~\$3,000 Apple Desktop ~\$2,000
	Total	\$42,977		